United Nations DP/2003/L.2

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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6 to 20 June, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Joint session of the Executive Boards of UNDP/UNFPA and UNICEF, with the participation of WFP (6 and 9 June 2003)

Tentative work plan for the annual session 2003 of the Executive Board of UNDP and UNFPA 11

Annotations and list of documents

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the annual session 2003 and agree on the work plan for the session as presented by the Secretary of the Board. The Board may wish to approve the report on its first regular session 2003. A draft report was distributed to members of the Board on 28 February for their comments; the final report contains comments received.

Documentation

Provisional agenda, annotations, list of documents and work plan (DP/2003/L.2)

Report on the first regular session 2003 (DP/2003/9)

Decisions adopted during the first regular session 2003 (DP/2003/10)

UNDP segment

Item 2
Annual report of the Administrator

The annual report of the Administrator for 2002 is an assessment of the organization provided both by staff, through the Global Staff Survey, and by outside partners, through the Partnership Survey.

The Executive Board will also have before it the report of the Joint Inspection Unit, which summarizes the UNDP response to reports of the Joint Inspection Unit in 2002 and recommendations included therein, as well as the statistical annex.

The report on the multi-year funding framework (MYFF) provides a summary of results achieved during the first three years of the MYFF period, highlighting critical thematic areas as identified by country offices.

The Executive Board is invited to take note of the reports presented under agenda item 2.

Documentation

Annual report of the Administrator 2002 (DP/2003/11)

Report of the Joint Inspection Unit (DP/2003/11/Add.1)

Statistical annex (DP/2003/11/Add.2)

Report on the multi-year funding framework (DP/2003/12)

Item 3
United Nations Capital Development Fund

The results-oriented annual report (ROAR) of the United Nations Capital Development Fund (UNCDF) for 2002 is formulated in a more management-oriented manner. It covers key results produced by the organization, the main challenges to be confronted, and the way forward.

Documentation

Results-oriented annual report of the United Nations Capital Development Fund (DP/2003/13)

Item 4
Technical cooperation among developing countries

In addition to reporting on the implementation of the second cooperation framework for technical cooperation among developing countries during 2002, the report outlines a plan to transform the Web of Information for Development (WIDE) into a key platform used by the UNDP subregional resource facilities.

Documentation

Report on the implementation of the second cooperation framework for technical cooperation among developing countries (DP/2003/14)

Item 5
Funding commitments

Under this item, the Executive Board will have before it, for review, a report on funding commitments made as of 30 April 2003, in compliance with requirements of legislation with respect to resources outlined in decisions 98/23, 99/1 and 99/23 and recently reaffirmed in decision 2002/9. An update will be provided as a conference room paper during the annual session.

Documentation

Status of regular resources funding commitments to UNDP and its funds and programmes for 2003 and onwards (DP/2003/15)

Update on the status of regular resources funding commitments to UNDP and its funds and programmes for 2003 and onwards (DP/2003/CRP.13)

Item 6
Country programmes and related matters

Under this item, the Executive Board will be asked to: (a) approve a one-year extension of the second global cooperation framework and a two-year extension for the second country cooperation framework for Georgia; (b) take note of the one-year extensions of the second country cooperation frameworks for Angola, the former Yugoslav Republic of Macedonia, Mauritius, Tajikistan, Uruguay and Zimbabwe, approved by the Administrator; and (c) comment on the first country programme outlines for Benin, Kenya, Niger, Pakistan, Thailand, Croatia, Lithuania, Poland, the Russian Federation prior to the finalization of the country programmes.

Documentation

Extension of the second global cooperation framework (DP/GCF/2/EXTENSION 1)

Extensions of country cooperation frameworks (Angola, the former Yugoslav Republic of Macedonia, Mauritius, Tajikistan, Uruguay and Zimbabwe; Georgia) (DP/2003/16)

First country programme outline for Benin (DP/CPO/BEN/1)

First country programme outline for Kenya (DP/CPO/KEN/1)

First country programme outline for Niger (DP/CPO/NER/1)

First country programme outline for Pakistan (DP/CPO/PAK/1)

First country programme outline for Thailand (DP/CPO/THA/1)

First country programme outline for Croatia (DP/CPO/CRO/1)

First country programme outline for Lithuania (DP/CPO/LIT/1)

First country programme outline for Poland (DP/CPO/POL/1)

First country programme outline for the Russian Federation (DP/CPO/RUS/1)

Item 7
Human Development Report

In General Assembly resolution 57/264, the Executive Board was invited to include on its annual work plan as of 2003 a separate agenda item on the *Human Development Report* with a view to improving the consultation process with Member States. The Board may wish to take note of the document submitted.

Documentation

Strengthening consultations with the Member States on the *Human Development Report*, in accordance with General Assembly resolution 57/264 (DP/2003/17)

Item 8
United Nations Office for Project Services

The annual report of the Executive Director of the United Nations Office for Project Services (UNOPS) describes how in 2002 UNOPS successfully tackled its budget imbalance with a substantially reduced staff force. It continued to pursue the objectives of refining its monitoring and control tools with a view to improving income/expenditure ratios and furthering client diversification.

The report of the Executive Director, ad interim, of 1 April 2003 describes the year-end 2002 financial results and projections for 2003.

The report on the progress of the independent review will be presented as per decisions 2003/4.

Documentation

Report of the Executive Director, a.i., on UNOPS year-end figures for 2002 and projected income, expenditure and level of the operational reserve for 2003 (DP/2003/18)

Annual report of the Executive Director (DP/2003/19)

Preliminary report on the progress of the independent review (DP/2003/20)

UNDP/UNFPA segment

Item 9
Improvement of the working methods of the Executive Board

Under this item, a conference room paper is presented for Executive Board consideration containing specific proposals from Member States as of 15 May 2003 on the rationale for the improvement of the working methods of the Board, as per decision 2003/1.

Documentation

Compilation of proposals by Member States for improving the working methods of the Executive Board (DP/2003/CRP.9)

Item 10
Internal audit and oversight

Under this item, the Executive Board will have before it the internal audit and oversight reports of UNDP, UNFPA and UNOPS.

The UNDP report provides details of internal audit and oversight services provided by the UNDP Office of Audit and Performance Review in 2002.

The UNFPA report provides a summary of the internal audit and oversight activities undertaken by the Fund in 2002.

The UNOPS report presents the findings in relation to audit assignments undertaken in 2002 for which reports were issued.

The Executive Board may wish to take note of the reports.

Documentation

UNDP: Report on internal audit and oversight (DP/2003/21)

UNFPA: Report on internal audit and oversight (DP/FPA/2003/3)

Report of the UNDP Office of Audit and Performance Review and the Project Services Audit Section to the Executive Director of UNOPS on internal audit services in 2002 (DP/2003/22)

Item 11
Field visits

Under this item, the Executive Board will have before it a report on the joint mission of the Executive Boards of UNDP/UNFPA, UNICEF and WFP to Mozambique (9-20 March 2003) and a report on the field visit of the Executive Board of UNDP and UNFPA to Ecuador (5-9 May 2003).

Documentation

Report on field visit to Mozambique (DP/2003/CRP.10)

Report on field visit to Ecuador (DP/2003/CRP.11)

UNFPA segment

Item 12
Report of the Executive Director for 2002

Under this item, the Executive Board will have before it the annual report of the Executive Director for 2002.

Part I presents highlights of the UNFPA programme during 2002 and reports on the Fund's partnership activities during the year. Part I, Add.1, presents statistical highlights concerning the Fund's finances and programmes during 2002.

Part II is a cumulative report on the implementation of the UNFPA multi-year funding framework (MYFF), 2000-2003. Prepared in response to decision 2000/9, the report presents progress and results achieved during the MYFF cycle, lessons learned and their

implications for formulation of the next MYFF. The Executive Board may wish to take note of this report and provide guidance regarding the formulation of the next MYFF.

Part III focuses on subjects specifically requested by the Executive Board: reproductive health commodity security; humanitarian assistance; and sector-wide approaches.

Part IV summarizes the general scope of the Joint Inspection Unit reports and highlights comments made by UNFPA on the reports.

The Executive Board may wish to take note of the documents that make up the annual report.

Documentation:

Report of the Executive Director for 2002: Programme highlights and partnerships (DP/FPA/2003/4, Part I)

Report of the Executive Director for 2002: Statistical overview (DP/FPA/2003/4, Part I, Add.1)

Report of the Executive Director for 2002: The multi-year funding framework (DP/FPA/2003/4, Part II)

Report of the Executive Director for 2002: Reports requested by the Executive Board (DP/FPA/2003/4, Part III)

Reports of the Joint Inspection Unit (DP/FPA/2003/4, Part IV)

Item 13
Delegation of UNFPA personnel authority

Under this item, a report is presented to the Executive Board in order to begin the process of delegation of formal authority to the Executive Director in matters concerning UNFPA personnel.

The Executive Board may wish to recommend to the General Assembly, through the Economic and Social Council, that, as proposed in the report, formal authority in matters of UNFPA personnel be delegated to the Executive Director by the Secretary-General.

Documentation:

Report on delegation of formal authority to the Executive Director on UNFPA personnel matters (DP/FPA/2003/5)

Item 14
Funding commitments to UNFPA

Under this item, the Executive Board will have before it a report on the resource situation of UNFPA for regular and other resources for 2003. The report provides

an income analysis for 2003, comparisons with prior years and income targets for future years.

The Executive Board may wish to take note of the report and provide guidance on how to increase funding for UNFPA on a predictable and stable basis.

Documentation

Report on funding commitments to UNFPA (DP/FPA/2003/6)

Item 15
Country programmes and related matters

Under this item, the Executive Board will have before it nine country programme outlines. The Board will also have before it a note on the implementation of the UNFPA special programme of assistance to Myanmar.

The Executive Board may wish to take note of the country programme outlines and the note on the implementation of the UNFPA special programme of assistance to Myanmar.

Documentation:

Country programme outline for Angola (DP/FPA/CPO/AGO/5)

Country programme outline for Benin (DP/FPA/CPO/BEN/6)

Country programme outline for Kenya (DP/FPA/CPO/KEN/6)

Country programme outline for Niger (DP/FPA/CPO/NER/6)

Country programme outline for Afghanistan (DP/FPA/CPO/AFG/1)

Country programme outline for the Democratic People's Republic of Korea (DP/FPA/CPO/PRK/4)

Country programme outline for Pakistan (DP/FPA/CPO/PAK/7)

Country programme outline for Cuba (DP/FPA/CPO/CUB/6)

Note on the implementation of the UNFPA special programme of assistance to Myanmar (DP/FPA/2003/9)

Item 16
Technical Advisory Programme

Under this item, the Executive Board will have before it a report submitted in response to decision 2002/3, which requested the Executive Director to submit a report on a monitoring and evaluation system of the Technical Advisory Programme.

The Executive Board may wish to take note of the report.

Documentation

Report on a monitoring and evaluation system of the Technical Advisory Programme (DP/FPA/2003/7)

Item 17
Other matters

Under this item, the Executive Board is invited to adopt the amendments to the Instrument for the Establishment of the Restructured Global Environment Facility.

An executive summary of the evaluation of the role of UNDP in the poverty reduction strategy paper (PRSP) process is submitted to the Executive Board for comment. The evaluation was conducted to assist UNDP in positioning itself for a more effective role supporting the PRSP process and linking it to the Millennium Development Goals, and partnering with the United Nations system, the World Bank and the International Monetary Fund.

A conference room paper on the establishment of the World Solidarity Fund, in response to General Assembly resolution 57/265, will be presented.

Documentation

Global Environment Facility: Note by the Administrator on the Beijing Declaration of the Second GEF Assembly (DP/2003/23)

Report on PRSP evaluation: Executive summary (DP/2003/24)

World Solidarity Fund (DP/2003/CRP.12)

Joint session of the Executive Boards of UNDP/UNFPA and UNICEF, with the participation of WFP (6 and 9 June 2003)

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
ANNUAL SESSION 2003
(6 - 20 June 2003, New York)

Day/date	*Time*	*Item*	*Subject*
Friday, 6 June	10:00 a.m. – 6:00 p.m.	*Joint session of the Executive Boards of UNDP/UNFPA, UNICEF and WFP*	
Monday, 9 June	10:00 a.m. – 6:00 p.m.	*Joint session of the Executive Boards of UNDP/UNFPA, UNICEF and WFP*	
Tuesday, 10 June	10:00 a.m.	1	ORGANIZATIONAL MATTERS - Adoption of the agenda and work plan for the session - Adoption of the report of the first regular session 2003
			UNDP segment
		2	ANNUAL REPORT OF THE ADMINISTRATOR - Annual report of the Administrator 2002 - Report on the multi-year funding framework - Statistical annex - Report of the Joint Inspection Unit
	3:00 p.m.	SPECIAL EVENT – UNDP KNOWLEDGE SERVICES	
Wednesday, 11 June	10:00 a.m.	2	ANNUAL REPORT OF THE ADMINISTRATOR (continued)
		4	TECHNICAL COOPERATION AMONG DEVELOPING COUNTRIES - Report on the implementation of the second cooperation framework for technical cooperation among developing countries
	3:00 p.m.	3	UNITED NATIONS CAPITAL DEVELOPMENT FUND - Results-oriented annual report - Country case
Thursday, 12 June	10:00 a.m.	6	UNDP: COUNTRY PROGRAMMES AND RELATED MATTERS - Country programme outlines - Extensions of country cooperation frameworks - Extension of the global cooperation framework
		5	FUNDING COMMITMENTS TO UNDP - Status of regular funding commitments to UNDP
	1:00 – 2:00 p.m.	Informal consultations on the thematic trust funds	
	3:00 p.m.	5	FUNDING COMMITMENTS TO UNDP (continued)
		8	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Annual report of the Executive Director - Progress information report on the independent review
	5:00 – 6:00 p.m.	17	OTHER MATTERS - World Solidarity Fund
Friday, 13 June	10:00 a.m.	INFORMAL CONSULTATIONS	
	3:00 – 3:45 p.m.	17	OTHER MATTERS - Global Environment Facility

	3:45 - 5:00 p.m.	7	HUMAN DEVELOPMENT REPORT - Human Development Report, in accordance with General Assembly resolution 57/264
	5:00 - 6:00 p.m.	17	OTHER MATTERS - Report on PRSP evaluation
Monday, 16 June	10:00 a.m.		**UNFPA segment**
		12	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR 2002 - Programme highlights - Statistical overview - Reproductive health commodity security; humanitarian assistance; sector-wide approaches - Joint Inspection Unit reports
	3:00 p.m.	12	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR 2002 (continued) - Multi-year funding framework
Tuesday, 17 June	10:00 a.m.	14	FUNDING COMMITMENTS TO UNFPA - Report on funding commitments to UNFPA
		13	DELEGATION OF UNFPA PERSONNEL AUTHORITY - Report on delegation of formal authority to the Executive Director on UNFPA personnel matters
	3:00 p.m.	16	UNFPA: TECHNICAL ADVISORY PROGRAMME - Report on a monitoring and evaluation system
Wednesday, 18 June	10:00 a.m.	15	UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS - Country programme outlines - Note on Myanmar
	3:00 p.m.		INFORMAL CONSULTATIONS
Thursday, 19 June			**UNDP/UNFPA joint segment**
	10:00 a.m.	10	INTERNAL AUDIT AND OVERSIGHT - UNDP: Report on internal audit and oversight - UNFPA: Report on internal audit and oversight - UNOPS: Report on internal audit and oversight
		11	FIELD VISITS - Report on field visits
	3:00 p.m.	9	IMPROVING THE WORKING METHODS OF THE EXECUTIVE BOARD - Report on the improvement of the working methods of the Executive Board
Friday, 20 June		17	OTHER MATTERS Pending decisions
		1	ORGANIZATIONAL MATTERS